

# Minutes of Sacred Heart Parish Pastoral Council Meeting

March 20, 2014

**Parish Council:** Fr. Robert Cole, Ted Chmura, Carrie Kubicki, Tracy Leverknight, Judy Pickworth, Cindy Sanders, Phil Verda  
Kathy Gulish (secretary)

**Absent:** Deacon Thomas Daw, Connie Loflin, Jack Secrist

Cindy led the formation at the beginning of the meeting.

**MINUTES:** The minutes from the February meeting were approved as submitted.

## **PASTOR'S REPORT:**

### a. Update on rectory design phase and church modification

Designs for the new rectory have undergone revisions to try to control costs and to accommodate the roof line, but we have arrived at a final design. We just have to get the architect's rendering of the design and then will be able to take it to the Bishop. The Bishop would also have to give permission to put the current rectory on the market. Once the design is finalized and the Bishop approves it, the plans will be shown to parishioners. In response to a query, Father Cole indicated that we will do competitive bidding as part of the whole process, which is outlined through Diocesan procedures because it is Diocesan property. The legal office has contacted the farmer who farms the field behind us since our property actually extends into that field. An agreement has been drawn up, and the farmer is now officially renting that part of the property for \$1 per year.

## **OLD BUSINESS:**

### a. Directory

Over 130 families signed up to be photographed, which is about the same as we had the last time we did a directory. The time slots for photographing are full with about 27 families scheduled each day. The group pictures are nearly completed also. The procedure that was followed previously for distributing the directories was to cross off family's/individual's names from a list as they picked up their directories at church. After the initial distribution, the remaining directories were available at the rectory to be picked up when convenient.

### b. Facility Usage Agreement

Since Deacon Tom was unable to be here, there was no further discussion of the agreement at this meeting.

### c. Proposed Bylaws Amendment

The biggest change to the previous bylaws was to amend the election process, as discussed at the February meeting. Cindy also changed Article 5, Section 2 regarding the chairperson. She removed the part about putting the agenda for Council meetings on the website.

The Bylaws were approved as amended.

d. Ministries pamphlet

Father Cole asked that Council members look over a draft of the pamphlet so that we may hopefully finalize it next month. We also need to make sure contact personnel are correct – names and phone numbers.

e. Women's Group

The next meeting will be April 26<sup>th</sup> at 3:00. Membership appears to be growing as more women have indicated an interest in attending.

**NEW BUSINESS:**

a. Steak Fry

A parishioner had expressed a concern regarding the steak fry for Parish Council and Finance Council members that is held in August. The parishioner felt that the steak fry should be for all volunteers. After some discussion, it was suggested that there could be some type of picnic or potluck for all volunteers during the summer. It would be advertised as an event for volunteers, and then parishioners could decide for themselves if they were eligible to attend. The consensus was that this idea would be considered and we would try to put together something as we get closer to summer.

**COMMISSION REPORTS:**

**1. Finance: (Fr. Cole)**

Finance Council has been meeting as we have gone through the feasibility study stage and will have another meeting soon once the drawings are finished and construction costs can be calculated. Finance Council will continue to meet a little more often than usual as the design and construction phases progress.

Judy inquired as to whether the Maintenance envelope seemed to be helping with our monthly financial obligations. Although Father Cole did not have exact numbers, he indicated that he felt it had been helpful.

**2. IHN: (Phil)**

Sacred Heart will host IHN the weeks of Aug. 3<sup>rd</sup>, Aug. 31<sup>st</sup>, and Dec. 21<sup>st</sup>, which means we will have the week of Christmas again. Father Cole reported that he met with the Executive Director of Family Promise of Lorain County. She has been meeting with the pastors just to get to know the people who are doing the hosting. She indicated that they are trying to get additional churches to host IHN so that they do not overtax the churches who are already participating.

A Teen Board has also been created to help with fundraising, etc.

**3. PSR: (Judy)**

They are nearing the end of their classes for this year. Carrol Wilhelm volunteered to take Rachel's place as 7<sup>th</sup>/8<sup>th</sup> grade teacher for the remainder of the year. The Cactus Blooming project is coming along and will bloom at Easter. A concern was raised by a parishioner about the kitchen being off-limits during PSR on the Sundays on which a Coffee Hour was held after Mass. The parishioner questioned limiting access to the kitchen for the PSR children. Father Cole clarified that the children are welcome to come in during Coffee Hour, as is any parishioner, but that there may

have been a problem with children coming into the kitchen area prior to Coffee Hour and taking the cookies that were set out in preparation. Father Cole explained that this may have created a shortage for the Coffee Hour that is held after Sunday Mass and thus may have necessitated limiting access at certain times.

#### **4. Peace and Justice Committee: (Phil)**

The Peace and Justice Committee is still sponsoring the soup suppers. Phil commented that the programs following the suppers have been very meaningful.

#### **5. Social Programming: (Tracy)**

There will be two fish fries in April, on the 4<sup>th</sup> and the 11<sup>th</sup>. Tickets will be going on sale soon.

#### **6. Spiritual Life: (Cindy)**

Spiritual Life has been planning for the Mission with Peter Herbeck March 23-25. Peter Herbeck will give a presentation Mar. 23 at 2:00 in the church. That will be followed up with talks in the church and a question and answer session on Mar. 24<sup>th</sup>, 7:30-9:00 pm, and Mar. 25<sup>th</sup>, 7:30-8:30 pm. After the church is redesigned, there will be a need for additional Eucharistic ministers. Spiritual Life members were asked to identify some parishioners who might serve in that role and submit names to Father Cole.

Questions had been raised about the mandatory Diocesan headcount, the perceived accuracy of the numbers from this count, and the wisdom of conducting the count in early October. Father Cole explained the procedure and the logic behind doing it in October. He also indicated that the numbers obtained from this count had essentially remained the same in the time that Father Cole has been at Sacred Heart.

#### **7. Sunshine Committee: (Ted)**

There are no changes at this time.

#### **8. Youth Group: (Carrie)**

The Youth Group will lead Stations of the Cross on March 28<sup>th</sup>. They will do some alternative to the Shadow Stations that had been done in the past.

The next meeting of Parish Pastoral Council will be Monday, April 28 at 7:00 pm in the education building. The regularly scheduled date of the third Thursday had to be changed due to it falling on Holy Thursday.

Formation Prayer: Phil